

2022-2023

# Thiriot Elementary School

“Learning & Leading Together”  
Dreamcatcher Family Handbook



## Thiriot Elementary

Home of the Dreamcatchers!

[www.ThiriotES.com](http://www.ThiriotES.com)

5700 W Harmon Ave.  
Las Vegas, NV 89183

(702) 799-2550

fax (702) 799-2545

email:  
[0403-inbox@nv.ccsd.net](mailto:0403-inbox@nv.ccsd.net)

**Student Day**  
8:55 am - 3:26 pm

**Office Hours**  
7:30 am - 4:00 pm

## Thiriot Elementary Mission Statement

At Thiriot Elementary School, we develop strong leaders and lifelong learners who make positive contributions to society through respect and responsibility.

## Contact Numbers

**Health Office**  
(702) 799-2550 x4020  
FASA: Kim Fry

**Food Service**  
(702) 799-2550 x4012  
Manager: Monica Tena

**SafeKey**  
(702) 229-KIDS (5437)

Renée Mechem, Principal [mecherj@nv.ccsd.net](mailto:mecherj@nv.ccsd.net)  
Patrick White, Assistant Principal [whiteph@nv.ccsd.net](mailto:whiteph@nv.ccsd.net)  
Maria Serrato-Flores, Office Manager [gonzamr@nv.ccsd.net](mailto:gonzamr@nv.ccsd.net)  
Therese Bako, Office Aide [bakotm@nv.ccsd.net](mailto:bakotm@nv.ccsd.net)  
Madelyn Alcacio, Clerk [alcaacm@nv.ccsd.net](mailto:alcaacm@nv.ccsd.net)

## Welcome to Thiriot Elementary!

We are glad your child is here at Thiriot Elementary School. We do our best to make each child feel welcome, safe, and excited to learn. We are proud of our educational program and follow the Nevada Academic Content Standards. Our teaching staff has developed strategies to differentiate instruction for our students to be college and career ready and “begin with the end in mind.”

We encourage parents to put “First things First” and demonstrate the importance of a good education by making school a priority, ensuring homework is completed accurately, and communicating with teachers and staff. During the school year, if you have questions or concerns, please contact your child’s teacher. If further support is needed, please contact the school office at (702) 799-2550.

This handbook serves as a year-long reference. It is based on the regulations and policies of the Clark County School District (CCSD).

## Behavior Expectations

Through positive recognition programs, life skills instruction, and immediate reinforcement for following school rules, we expect all students will control their own behavior. When self-discipline fails and self-control are lost, consequences must be imposed to protect the rights of others. The following behaviors will not be tolerated:

- Physical aggression to another person (i.e. striking with hands, feet, or objects).
- Fighting (i.e., both or all students struck blows with hands, feet, or objects).
- Abusive language toward a staff member.
- Verbal abuse to others (i.e. racial slurs or strong personal attacks).
- Harassing another student.

## Parking Lot

When visiting our school, please park on Harmon Avenue and walk your child to their line. There is no parking in the parking lot.

**Please be courteous when dropping off or picking up your child.** Profanity will not be tolerated. CCSD Police Dept. will cite drivers for violations on and around our campus. **Reminder: U-turns are illegal in a school zone.**

## At Thiriot, We are Growing LEADERS One Habit at a Time!

**Habit #1 - Be Proactive**

**Habit #2 - Begin with the End in Mind**

**Habit #3 - Put First Things First**

**Habit #4 - Think Win-Win**

**Habit #5 - Seek First to Understand, Then to be Understood**

**Habit #6 - Synergize**

**Habit #7 - Sharpen the Saw**



## Parent Conferences

CCSD Parent Conferences take place in October. Parent conferences are formal meetings to discuss your child’s progress and how they can improve their achievement levels. Students should attend the conference with you. Informal conferences may be requested by parents or teachers throughout the year.

## Bikes

Students who ride bikes to school are required to walk their bikes while on the school grounds. Due to the large number of students and cars at dismissal time, this rule is strictly enforced.

To ensure the safety of your child's bike at school, please invest in a bike lock. All bikes are to be parked in the bike rack area. Students are not to share a lock with another student.

**Thiriot Elementary is not responsible for damaged, lost, or stolen bikes.**



## Cell Phones & Personal Items

CCSD does not allow students to use cell phones during the instructional day. If you allow your child to carry a cell phone, it is to remain OFF and in their backpack while at school. If the phone rings, or a student is texting or taking pictures or video during the day, the phone will be confiscated and returned to the parent during a conference with an administrator.

Personal items, such as balls, toys, and electronic devices, are not allowed at school.

## Drop Off and Pick Up

In the morning, parents drop their children off in the Kiss & Go Lane in the parking lot or walk them to the gate. Children will walk to their class dot and line up.

Students can be on campus at 8:45 am when playground supervision begins. The line up bell rings at 8:55 am. Teachers will meet their students at their designated dot and will take the class to pick up breakfast.

Afternoon pick up is at 3:26 pm. Parents should meet their child at their line dots.

Parents may not enter the building to walk their child to class or to pick their child up from their classroom.

Students will not be released for early pick up after 3:00 pm.

Students not picked up by 3:30 pm will be taken to the office and a parent will be called. If a child is repeatedly picked up late, a conference with an administrator will be scheduled for the parent and CCSD Truancy will also be notified.

Any inappropriate conduct by parents or siblings dropping off or picking up a student may result in removal from campus for the remainder of the year and a citation from CCSD Police Department.

**Students will not be released to anyone who is not on a child's pick up list and without an ID. Please update your information in the office.**

## Attendance & Make-up Work

CCSD Policy 5113 states that students enrolled in District schools must attend regularly in accordance with the Nevada Revised Statutes. **When a child is absent from school, a WRITTEN NOTICE from the parent or guardian must be sent to school within 3 days of the child's return.** Whether excused or unexcused, computer-generated letters are sent to parents at 3, 6, and 9 absences. After 10 absences, administration will request a parent conference. 20 or more absences could result in student retention in their current grade or Educational Neglect charges being filed against the parent.

When a student is absent, it is their responsibility to complete and turn in the make-up work provided by the teacher within 3 days of returning to school. Communication between teacher, student, and parent is essential to ensure that proper instruction is received for missed work.

## Visitors & Volunteers

We welcome parents to our campus and value your support! All visitors must check in at the front office and receive a visitor's badge. If a staff member sees an adult who is not wearing a visitor's badge, they will ask the adult to return to the office to obtain a badge. Adults without a badge must return to the office and be properly identified.

Parents are encouraged to volunteer in their child's classroom. CCSD regulations require that parents make arrangements with the teacher at least 24 hours prior to a visit. Younger siblings are not permitted in classrooms during instructional time.

Teachers are required to provide bell to bell instruction, therefore, we expect parents to visit quietly in the back of the classroom and not talk to the teacher or students during the visit. If you would like to schedule a conference with the teacher, that can be arranged for before or after school.

Please understand that there are a limited number of hours in the school day and not all volunteer requests may be able to be honored. Even though classroom volunteer opportunities may fill, there are other ways you can help us throughout the building.

**Thiriot Elementary complies with the Nevada State Volunteer Regulation.**

## Catch-a-Cash

Everyday, Thiriot staff recognizes outstanding student behavior and presents students with Catch-a-Cash. These reward tickets can be redeemed at our Catch-a-Cash store.

## Clubs & Programs at Thiriot

- After School Tutoring
- Beta Club
- Chess Club
- Drama Club
- Dreamcatcher Choir
- Morning News Broadcast
- 4th Grade Cotillion
- 4th Grade Great Nevadan Program
- 5th Grade Great American Award



## Class Parties & Birthdays

Student birthdays are recognized the last Friday of each month. June & July birthdays are celebrated during the student's half birthday month - December or January.

Please speak to your child's teacher if you would like to send in treats for a celebration. They must be individually wrapped and store bought for health reasons. Please send one treat per student. Suggested items include: fruit snacks, Teddy Grahams, Goldfish crackers, granola bars, and crackers with cheese. Passing out invitations for parties is not permitted.

## Registration

Every year, students must register on Infinite Campus before they can attend class. Proof of residency and updated health information are required of all students annually.

If you plan to withdraw your child, please tell the school office staff at least one week in advance. Lost textbooks, missing library books, and chromebook charges must be paid on or before the student's last day at Thiriot.

## Homework

Homework is used to extend and expand on the concepts and activities presented during the instructional day. Homework is assigned Monday through Thursday. Homework will be sent home as a packet, daily assignments, or as online lessons.

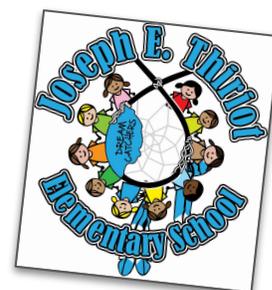
When homework is assigned, it is expected that:

- The teacher has made all reasonable efforts to ensure that students understand the purpose of the assignment, what is to be accomplished, and how the assignment is to be done.
- Time to complete homework will increase **approximately 10 minutes per grade level plus reading time**. For example, 1st grade will receive about 10 minutes a night while 5th grade will receive about 50 minutes a night plus 30 minutes for reading.
- All students are responsible for completing their homework and returning it for review within the time frame stated by the teacher. Homework is used to practice and reinforce a learned skill. Completing the homework in a timely manner demonstrates responsibility and credit is given under Successful Learner Behaviors on the Report Card.
- Students will be held accountable for a high standard of accuracy and legibility but will not receive a report card grade for homework.

If your child is almost always spending more time than the estimated time to complete homework assignments, talk to your teacher.

## Breakfast & Lunch

There is no cost for breakfast or lunch. Breakfast is provided to each student after the first bell (8:55 - 9:15) and is eaten in class before daily instruction begins. After eating lunch in the multipurpose room, students go outside for recess.



Grade	Lunchroom	Recess
Second	11:20-11:40	11:40-11:55
Third	11:25-11:45	11:45-12:00
Kindergarten	11:50-12:10	12:10-12:25
First	11:55-12:15	12:15-12:30
Fourth	12:20-12:40	12:40-12:55
Fifth	12:25-12:45	12:45-1:00
Pre-K (pm)	1:10-1:30	TBA

## Tuesday Folder

Teachers send home a weekly communication folder every Tuesday. The Tuesday Folder contains important classroom and school information, including monthly newsletters, holiday notices, registration information, and other communications sent by the CCSD. Don't forget to return the folder each week so new announcements can be sent home. This folder is not a daily homework folder. The Tuesday folder can also be found on your teacher's Canvas page.

## Infinite Campus

Thiriot teachers upload your child's grades into CCSD's communication system, Infinite Campus, every week. You can check your child's grades anytime during the year on the Infinite Campus portal.

## Unsatisfactory Notices

Unsatisfactory notices and progress reports are sent during the semester for any student who is not progressing academically or has behavior issues. Report cards are issued twice a year, at the end of each semester.

## Class Dojo

All Thiriot teachers use Class Dojo, a free, web-based app to communicate with parents. Class Dojo can be downloaded to your phone.

## Dress Code

Thiriot Elementary follows the Clark County School District dress code.

CCSD reserves the right to insist that dress and grooming of students are within the limits of generally accepted community standards. In accordance with CCSD Regulation 5131, **school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or distract from the educational program or may be a potential safety hazard.**

\* Facial piercings and studded jewelry are not permitted. (excluding earrings)

\* Shoes must be worn at all times. Slippers, rollerblades, and heelys are not permitted.

\* Skirts and shorts must be fingertip length.

\* Shirts must extend past the belt level. No bare midriffs or spaghetti straps are allowed.

\* Pants must be worn at the waist.

\* Hats and sunglasses can be worn during recess and PE but not inside the building during instructional time.

## A Leader in Me School

Thiriot Elementary is proud to be a Leader in Me school. Leader in Me is a whole-school improvement process based on the idea that everyone can be a leader. This evidence-based approach empowers students with the leadership and life-skills they need to thrive in the 21st century.

At Thiriot Elementary, we focus on developing the whole-child by:

- teaching LEADERSHIP to every student,
- creating a CULTURE of student empowerment,
- and aligning systems to drive results in ACADEMICS.

## Leader of the Month

Each classroom teacher and specialist will select one student to recognize as Leader of the Month. This student exemplifies one of the 7 Habits. The student's parents will receive a letter informing them that their child has been selected as Leader of the Month and they are invited to a special award assembly. Certificates, lanyards, and pins will be presented by the school counselor and administration during the assembly. Student pictures will be displayed on the "Leader of the Month" bulletin board, and the names of the Leader of the Month will be announced during morning announcements.

## Academic Achievement Awards

Each semester, after report cards are distributed, we have an awards ceremony for students who met the criteria for Thiriot's Honor Rolls. Parents are invited to attend the awards assembly. Please, do not bring balloons as they may interfere with our fire alarm.

### Straight A Honor Roll (semester):

Straight A Honor Roll students have A's in all subjects and no N's for any criteria.

### A /B Honor Roll (semester):

A/B Honor Roll students have A's & B's in all subjects and no N's for any criteria.

### Perfect Attendance (quarterly):

On the last day of the academic quarter, any student who was at school every day that quarter is rewarded with extra recess. Perfect Attendance students meet all of these criteria:

- Always arrive to school before 9:15 & are never tardy.
- Have no early release days & always stay until the 3:26 bell.
- Have ZERO absences.

### Perfect Attendance (semester):

Any student with ZERO absences, ZERO tardies, and ZERO early releases for the semester will be awarded Perfect Attendance. Students are considered tardy after the 9:15 a.m. bell. Any student leaving before the 3:26 bell is considered an early release. A student must be enrolled for at least 30 days to receive Perfect Attendance.

### Governor's Exemplary Attendance Award (year):

Students who earn the Governor's Exemplary Attendance Award are absent 3 days or less for the school year. 3 tardies equal 1 absence.



## Supplies

The Clark County School District provides necessary supplies for all students in order to meet their educational needs. However, we know that sometimes parents choose to buy school supplies for their children. Should you decide to do this, please visit our website to see a list of items that would be appropriate for your child's class.

Chromebooks will be provided for classroom use and sometimes, home use. If your child damages or loses the technology supplies that are loaned to them, the family will need to pay for the replacement or repair of the item before the last day of school.

## Emergency Contact

Parents are required to notify the school office promptly if there is a change of address or phone number. Please be sure all cell, work, and emergency contact phone numbers are kept up to date. Correct phone numbers are essential in case of an accident or other emergencies.

If the school office cannot reach you, we will use the emergency contact information you provided.

## Health Information

Medication that needs to be taken during the school day, must be brought to the health office in a medicine bottle from a physician's prescription and must contain dosing instructions. No medications, either over-the-counter or prescribed, will be given to your child by school staff without a valid prescription from a licensed physician.

## Grading

Grades will be weighted, with 90% of a student's grade being their summative assessments (end of unit tests) and 10% of their grade consisting of formative assessments (short quizzes and in-class assignments).

Students will have the opportunity to retake a summative assessment one time if they score below 70%. Your student's teacher will communicate how and when those retake assessments will take place.

### No Parking

Please keep in mind that there is no parking available in our parking lot. The parking lot is open for morning drop-off. In the afternoon, please park on the street and walk to your child's class line or your pre-arranged meeting spot.



## Parent Concerns

If you have a concern about your child's education or about something that occurred in the classroom, your first course of action should be to set up an appointment with your child's teacher. You can find their information on [our website](#). If, after you have spoken with the teacher, you are not satisfied with how your concern was handled, you may call the school office and set up an appointment to speak with the teacher and an administrator to resolve the matter. If you and the administrator deem it appropriate for your child to participate in the conference, they will be included in the discussion.

## Bus Transportation

Bus service is provided for students who live more than 2 miles from campus. Every year, bus students must register with the transportation office.

**The school does not schedule transportation or manage the bus drivers.**

Please call CCSD Bus Transportation: (702) 799-8111